

MTAM Meeting 6/21/10
UGSC – 5:30 p.m.

Present: Elizabeth, Pete, Erin, Veronica, Rebecca (Melissa - briefly by phone), Sarah
Absent: Danielle, Todd, Alisa, Bridget, Katie, Augsburg student rep, U of MN student rep

- I. Pete moved to call the meeting to order; Veronica seconded; motion approved
- II. Melissa moved to approve past meeting minutes; Pete seconded; motion approved
- III. Officer/Standing Committee Reports
 - A. Melissa – Reimbursement
 - i. No national update
 - ii. Task force established of Todd, Pete, Melissa, Sarah, Christina Milo – working on setting up a meeting
 - iii. No current rate cuts – OT/ST kept on – maybe # of units cut
 - iv. MA budget not affected, but waiver
 - v. Recommended to stay under the radar
 - B. Danielle – VP
 - i. working on CBMT 5-year renewal
 - C. Erin – Newsletter editor
 - i. working on fall newsletter – will include some conference info
 - D. Veronica – Secretary
 - i. no update
 - E. Pete – Pres Elect
 - i. Stipend application dates were off on website (showed 2009 dates)
 - ii. PM moved to make due date July 31, 2010; Veronica seconded; motion approved
 - iii. Funding scholarship – Pete offered to donate some proceeds from his guitar book
 - iv. Elizabeth – is fundraising necessary when our finances are so good? We may have too much money in account for non-profit status
 - v. Erin moved to make stipend part of 2011 budget; Rebecca seconded; motion approved
- IV. New Business
 - A. Review of Constitution & By-Laws
 - i. Elizabeth – when was the last update? Veronica thinks they were updated more recently than Elizabeth’s documents. Rebecca recommended asking Jennifer. Elizabeth called/left message for Jennifer & Kay Luedtke-Smith.
 - ii. Rebecca moved to table this issue until we have more recent documents; Erin seconded; motion approved.
 - iii. Elizabeth – lots of redundancy in documents; confusion in titles (Officers vs Exec Board) – need to be clarified – need to include the stipend, need to discuss how we decide to donate money
 - iv. Elizabeth will get new documents, review, make suggested changes & email them to MTAM board for unofficial approval prior to bringing it to membership
 - v. Veronica moved that email be used to communicate suggested changes; Pete seconded; motion approved
 - B. Donations
 - i. Pete – requests for donations should be related to what we do (mission)
 - ii. Veronica – should be contingent on funds available
 - iii. Eliz – application? Pete – no, so we can make fast decisions
 - iv. Erin – donations would be to...? Eliz – community organizations; region; AMTA; etc
 - v. Pete suggested member referral – any member can refer. Veronica suggested a

quorum vote by the board.

vi. Need amount limits? Pete – maybe higher limit for Music therapy related organizations versus non-MT groups/individuals? Veronica –suggested setting a yearly amount so we can stay to a budget. Elizabeth – does stipend count? Veronica reported we’ve donated almost \$600 so far this year. Elizabeth suggested capping donations at \$1000 per year; Pete suggested delineating \$400 for stipend, \$600 for other donations. Veronica said the books would be simpler if we set amounts for MT donations vs. non-MT donations. Erin – if amounts are in the bylaws, we can’t make exceptions. Elizabeth – maybe we can put this in the budget, not the bylaws – allowing year by year review of finances.

vi. Rebecca – Moved that we decide a yearly amount for donations based on budget and donate to member-referred events that are consistent with our mission. Amount will be determined and agreed-upon by the board. Erin seconded; Pete dissented; motion approved.

C. Stipend

i. Sarah moved that the Pres-Elect maintain responsibility for scholarship program; Erin seconded; motion approved

ii. Rebecca requested clarification on dates – Pete said two \$200 stipends are given – one for people starting internship between Jan and June, one between July and Dec

iii. Pete – what should next deadline be? Board discussed just having two deadlines, not contingent on start date, but more on being an active intern when applying. Pete said the point of the scholarship was to encourage people to come here. Erin suggested having two deadlines and people just have to be an intern during the year they applied. Veronica asked that Pete continue to ask her for a check at the 3-month midpoint.

D. Fall Conference Ideas

i. Rebecca reviewed 2009 needs assessment results

ii. Elizabeth recalled that we discussed spring conference being more academic; fall conference being more experiential – perhaps spring being regulatory/legal/grant; fall being skills

iii. Sarah suggested having several options for people during the day

iv. Board discussed logistics of having people on actual instruments

v. Elizabeth noted that Annie Heiderschiedt has given songwriting workshops; Pete said it might be good to get variety; Veronica said we need to remember speaker fees – we’ll either need to lower speaker fee, increase registration fee,

vi. Ideas for names

a. Songwriting – Annie Heiderschiedt, Tracy Richardson, Christian Nielsen, Sarah

b. Improvisation (Piano) – Tracy R., Bill Webb

c. Guitar Techniques – Pete, Jessica DeVillers, Glen Helgeson, Christian Nielsen, Michael Silverman

vii. Pete will ask Tracy about songwriting, Elizabeth will ask Bill – Pete would like to be involved in guitar, will ask for co-presenter (start with Dr. Silverman)

E. Upcoming agenda items

i. Elizabeth wants to follow up on things brought up at March MTAM conference

ii. Erin – has MTAM participated in any conferences as exhibitors?

V. Next Meeting – Monday, July 26th – 6:00 p.m.